

**FINANCIAL PROPOSAL FORM  
REAL ESTATE SERVICES FOR REO PROPERTIES  
RFP No. S00R7400005**

Sale of REO (foreclosed) properties for the Division of Credit Assurance/Maryland Housing Fund shall be compensated at a rate representing a percentage of the amount of the sale price of each property. DHCD shall reimburse all costs of rehabilitation/repair of the properties to the Contractor, according to the guidelines set out in Request for Proposal # S00R7400005, after the Contractor has submitted paid invoices for services or proof of completion of the rehabilitation work and a final inspection report to the MHF Real Estate Representative. **There will be no separate administrative or management fee.** The Contractor shall pay all marketing expenses related to the sale. Prices are to be fully loaded and must include all costs for travel, per diem, marketing, clerical, management, and incidental expenses. Please do not add to or change the format in any way. Please fill out the form completely.

\_\_\_\_\_ proposes to undertake the work outlined in  
(Name of Firm) the Scope of Services at the following rate:

Sales from \$0.00 - \$ 30,000 \_\_\_\_\_ % or \$ \_\_\_\_\_

Sales from \$30,000 – 75,000 \_\_\_\_\_ %

Sales From \$75,000 - \$120,000 \_\_\_\_\_ %

Sales over \$120,000 \_\_\_\_\_ %

Flat fee for preparation of BPO on properties that are not to be listed with Contractor \$ \_\_\_\_\_

Signature: \_\_\_\_\_  
(Authorized Individual)

Typed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

E mail address: \_\_\_\_\_

FEID/SS #: \_\_\_\_\_

State of Maryland MBE Certification # (if applicable): \_\_\_\_\_

State of Maryland SBR Certification # (if applicable): \_\_\_\_\_